# HEAVY EQUIPMENT COURSES CATALOG

## VOLUME 13 | AUGUST 2026



HEAVY NOW



ARTICULATED LOADER



BULLDOZER



EXCAVATOR



TRACTOR LOADER BACKHOE

NCCER

National Center for Construction Education and Research

NCCER ASSESSMENT CENTER

TAKE FLIGHT NATIONAL training SINCE 1978


**NATIONAL TRAINING, INC.**

5660 COUNTY RD 209 S GREEN COVE SPRINGS, FL 32043

(904) 272-4000 | LICENSE #335

**National Training, Inc.**
5660 County Rd 209 S Green Cove Springs, FL 32043
(904) 272-4000

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Green Cove Springs, FL 32043
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Be sure to visit our website: www.truckschool.com

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**NATIONAL TRAINING, INC.**

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Be sure to visit our website: www.earthmoverschool.com
904-272-4000

The term "the School" is used throughout this catalog. The term refers to and represents National Training, Inc.

**RECOGNITION**
National Training, Inc. is Licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, toll-free telephone number (888) 224-6684.

**BRIEF HISTORY OF NATIONAL TRAINING, INC.**
National Training is a privately held corporation established in 1978. It is a proprietary post-secondary vocational educational school designed to serve individuals desiring skill training.

**EQUAL OPPORTUNITY**
National Training, Inc. is an equal opportunity employer, will not discriminate in employment, educational programs or activities, based on race, color, religion, national origin, sex, age, ancestry, or physical handicap. This policy of nondiscrimination extends to all other legally protected classifications. Publication of this policy is in accordance with state and federal laws.

**PRIVACY: FAMILY EDUCATION RIGHTS**
National Training, Inc. in accordance with Section 438 of the General Education Provisions Act maintains all student records at its administrative offices in Green Cove Springs, Florida. These records are confidential in nature and no disclosure is provided to outside inquiries or sources without the student's written consent. The student is eligible to inspect and review the records and may amend or update the file for accuracy of personally identifiable information. Accordingly, after graduation and employment, a statement describing the nature of the student's request, properly notarized, plus a ten-dollar ($10.00) processing fee in the form of a money order or certified check, must be submitted to the administrative office, prior to the disclosure of the relevant confidential information.

**STUDENT RECORDS POLICY**
All students' general and academic records are maintained electronically by our Multi-User Computer System located at the Administration Office. This system maintains course information, pertinent individual financial records, and personal data for instantaneous retrieval. All pertinent records are available for individual review upon request.

- **Enrollment Agreement** (signed by student and school)
- **Academic transcripts** (course titles, clock/credit hours, grades, completion date)
- **Attendance records**
- **Financial records** (tuition, fees, payments, refunds)
- **Placement information** (if job placement services are offered)
- **Correspondence related to disciplinary actions or grievances**

National Training, Inc. maintains permanent student records, including the enrollment agreement, transcript, and proof of graduation, indefinitely. All other student records, including attendance, financial, and placement information, are retained for a minimum of five (5) years from the student's last date of attendance. In the event the School ceases operation, permanent records will be transferred to the Florida Commission for Independent Education or another location designated by the Commission, in accordance with §1005.38, F.S. and Rule 6E-2.004(4), F.A.C.




**STUDENT ACKNOWLEDGEMENT STATEMENT**

I hereby acknowledge that I have received the August 2026 Heavy Now school catalog, prior to signing the Enrollment Agreement.

I understand it is my responsibility to read carefully all the information contained within the School catalog.

**Student signature to this understanding is required in the enrollment folder.**

_____ _____

Student's Signature Date

_____ _____

NTI Admissions Representative Signature Date

**MISSION STATEMENT**
Produce well-trained entry-level truck drivers and heavy equipment operators who can transition into gainful employment in their respective fields upon completion of the vocational training objectives.

**VISION STATEMENT**
National Training, Inc. aspires to be a preeminent vocational institution which serves at a level of national quality by maintaining our long-term trend-setting role within the trucking and heavy equipment industries. National Training, Inc. strives to excel and exceed the industry standard for vocational training which will allow our graduates to achieve the maximum outcome: gainful employment. National Training, Inc. will continue to provide distinctive training programs for truck drivers and heavy equipment operators.

**CORE VALUES**
- Begin and end with the student in mind.
- Maintain a high level of integrity and ethical values.
- Be accountable for our actions and deliver the right result the first time.
- Maintain diversity and cultural sensitivity towards all people.
- Practice mutual respect and civility
- Be a good neighbor and provide a positive contribution to our community.

**OUR STUDENTS**
We are committed to our students by providing strong curricula emphasizing practical, usable skills blended with a relevant general education foundation. This is accomplished in a caring environment with personal attention and close faculty-student interaction. We offer education opportunity, with an "open door" admission component, to a diverse array of students, including high school graduates, Vocational Rehabilitation students, military personnel, national and international students, various companies, as well as non-traditionally prepared students.

**OUR PROGRAMS**
We are entirely committed to giving our students the highest quality education possible to obtain entry-level employment skills in the heavy equipment operator and truck driving industry and provide both industries with quality, entry-level individuals who can satisfactorily complete their fleet job and contribute to their community.

**OUR EMPLOYEES**
We are committed to high standards of performance and pride in accomplishment, with the understanding that the strength of our organization is our people. We embrace the concepts of equal opportunity, affirmative action, and cultural diversity. We encourage teamwork, professional growth, acceptance of responsibility, and recognition for achievement.

**OUR COMMUNITIES**
We are committed to being good neighbors and giving our community something, they can be proud of in a company. Through our training program we strive to give our community professional, responsible, and safe Semi Tractor-Trailer Drivers and Heavy Equipment Operators to contribute to its development.

**OUR STATE**
We are committed to contributing to the economic vitality of our state by providing a well-trained and educated work force.

**MESSAGE FROM THE DIRECTOR**

Welcome to National Training, Inc. and welcome to a career path that continues to build America. In 2025, our country is investing more than ever in infrastructure, construction, and energy projects. With that growth comes a rising demand for skilled heavy equipment operators who can step onto a job site and perform with both confidence and safety. At National Training, our mission is to make sure that every graduate leaves here ready to meet that challenge head-on.

For nearly five decades, we have refined our training systems to combine **hands-on practice on real machines** with classroom instruction that reinforces the skills you'll need in the field. Our 350-acre training complex gives you the space and resources to operate bulldozers, excavators, loaders, and backhoes in real-world conditions. From land clearing and site preparation to trenching, grading, and lifting operations, you'll learn by doing — because in this industry, true proficiency only comes from time in the operator's seat.

We also understand that safety is more than a requirement — it's a mindset. Our curriculum is designed to instill not just mechanical skill, but also an awareness of the rules, procedures, and best practices that protect both the operator and the job site. Employers tell us time and again that safety-conscious graduates are the most valuable employees, and we take that responsibility seriously.

Another advantage for you as a student here is our recognition as an NCCER Accredited Assessment Center. NCCER credentials are a national benchmark of quality, portability, and trust in the construction and heavy equipment industries. This means that the skills and knowledge you demonstrate here can be formally documented and recognized wherever your career takes you. It is one more way that National Training helps ensure that your training investment provides long-term returns.

We know that enrolling in training is a major decision, one that requires both commitment and sacrifice. Our promise to you is that your time here will be well spent. You will be challenged, supported, and guided by instructors who have decades of industry experience. You will gain confidence each day as you progress from classroom lessons to complex equipment operations. And you will graduate with more than just a certificate — you will leave with a set of skills and credentials that employers value.

On behalf of the entire staff, I thank you for choosing National Training, Inc. Whether you are beginning a new career or building upon prior experience, you are joining a tradition of graduates who have gone on to successful and meaningful careers across the country. We are honored to be part of your journey, and we look forward to seeing you on our training grounds.

**Andrew J. McLoughlin**
Director/Vice President

**THE ACREDITING AGENCY LISTED BELOW IS NOT RECOGNIZED BY THE UNITED STATES DEPARTMENT OF EDUCATION AS AN APPROVED ACCREDITED AGENCY. THEREFORE, IF YOU ENROLL IN THIS INSTITUTION, YOU MAY NOT BE ELIGIBLE FOR TITLE IV FEDERAL FINANCIAL ASSISTANCE, STATE STUDENT FINANCIAL ASSISTANCE, OR PROFESSIONAL CERTIFICATION. IN ADDITION, CREDITS EARNED AT THIS INSTITUTION MAY NOT BE ACCEPTED FOR TRANSFER TO ANOTHER INSTITUTION, AND MAY NOT BE RECOGNIZED BY EMPLOYERS.**

**ADMISSION REQUIREMENTS AND PROCEDURES**

- You are 18 years old.
- You can speak, read, and write English well enough to do your job.
- You can pass an employment physical examination.
- Student acknowledges substance abuse urinalysis testing will be required for the first day of resident training.

**ENROLLMENT DATES**

National Training, Inc. enrollment is open, and the student may attend a future class date after acceptance. The applicant may apply for enrollment at any office of National Training, Inc. or with any licensed representative of the school or directly online via the Internet.

**ENTRANCE REQUIREMENTS**

While it is preferred that applicants have a high school education, application may be accepted from persons who have at least an eighth-grade education. Applicants for the training program must be 18 or older to enroll. National Training, Inc. does not discriminate based on sex, race, ethnic origin, age or religion. All enrollment applicants will receive a completed copy of their enrollment agreement.

**STUDENT ENROLLMENT PROCEDURE**

1. Contact any office of National Training, Inc. or any licensed representative and inform them you are interested in enrolling in the School.
2. Fill out a Qualifying Form.
3. Complete an Interview with an Enrollment Representative
4. Prior to signing an Enrollment Agreement, applicants must first acknowledge receipt and understanding of the School Catalog.

**PREVIOUS CREDIT/TRANSFER OF CREDIT**

We are **not** accredited by a U.S. Department of Education–recognized accreditor. **Transferability of credit is at the sole discretion of the receiving institution.**

The School will grant up to 25% credit for previous NCCER training, when such previous training has been confirmed. Applicant students assume the burden of requesting their former institution to send to the School authenticated transcripts of training completed at an appropriately licensed institution.

The transcripts reflecting previous training completed must be directly related to heavy equipment operation. The relevance of the training will be at the discretion of the School. In every case, each graduate earning a certificate must successfully complete at least 75% of the curriculum, directly with National Training, Inc., and this 75% of work must not be derived from any combination of transfer, examination, or experiential learning, with the exception of credits earned by active U.S. Military members for relevant training. Each specific student's case will be evaluated by the School. As appropriate, acceptance of prior training will be granted and applicant's program shortened proportionately to demonstrated skills.

The transferability of credit and the maximum amount of credit which can be obtained through prior learning or by examination is at the discretions the accepting institution and it is the student's responsibility to confirm whether credits will be accepted by another institution of the student's choice.

Credits earned at *National Training, Inc.* may not transfer to another institution. Transferability is at the sole discretion of the receiving school. Students should confirm in advance whether another institution will accept credits earned at *National Training, Inc.*

**INFORMATION DISCLOSURE STATEMENT**

In order for National Training to properly serve your best interests, it is important that the School have knowledge to the fullest extent of any items in your background that may pose a challenge to obtaining employment. The student must understand that National Training uses this information to aid in the decision to determine your ability to benefit from our heavy equipment operator programs.

All companies that employ heavy equipment operators have strict guidelines and high safety standards which govern the qualifications necessary to obtain your NCCER Registry. Anyone that does not meet these standards will not qualify for an NCCER Registry and therefore will not have the ability to benefit from our courses.

Understand that this statement is not all inclusive and if at a later date additional information regarding a student's or potential student's background is discovered the student may be expelled or forced to withdraw from the program.

If you have any additional information regarding your background that has not been disclosed, please write a detailed explanation and submit the information with your enrollment application.

**NATIONAL CENTER FOR CONSTRUCTION EDUCATION AND RESEARCH (NCCER)**

- **ABOUT NCCER**
  National Training, Inc. is an NCCER Accredited Assessment Center. NCCER (National Center for Construction Education and Research) is a not-for-profit education foundation created by the construction industry to develop standardized curriculum and assessments.
- **CREDENTIALS**
  As part of their training, students will complete NCCER training modules and performance verifications. Successful students are entered into the NCCER National Registry, which provides a portable, industry-recognized record of training and skill achievement.
- **INDUSTRY VALUE**
  NCCER credentials are widely recognized by construction, utilities, and heavy equipment employers across the United States. They demonstrate that a student has been trained and assessed according to industry-developed and nationally standardized criteria.
- **LIMITATIONS**
  While NCCER credentials are highly valued by employers, they are not a state license or guarantee of employment. Employment decisions are made by individual employers and may also depend on additional factors such as work history, driving record, background checks, and job availability.

**THE ACREDITING AGENCY LISTED BELOW IS NOT RECOGNIZED BY THE UNITED STATES DEPARTMENT OF EDUCATION AS AN APPROVED ACCREDITED AGENCY. THEREFORE, IF YOU ENROLL IN THIS INSTITUTION, YOU MAY NOT BE ELIGIBLE FOR TITLE IV FEDERAL FINANCIAL ASSISTANCE, STATE STUDENT FINANCIAL ASSISTANCE, OR PROFESSIONAL CERTIFICATION. IN ADDITION, CREDITS EARNED AT THIS INSTITUTION MAY NOT BE ACCEPTED FOR TRANSFER TO ANOTHER INSTITUTION, AND MAY NOT BE RECOGNIZED BY EMPLOYERS.**

**PROGRAM OBJECTIVES COURSE #29 HEAVY NOW**



The Heavy Now objectives provide the preparation to reasonably diligent students to meet or exceed the entry-level industry standards for induction into the NCCER Registry by:

1. Offering an individual with no or (limited) experience or training in this field the direct vocational training to become an entry level Heavy Equipment Operator.
2. Providing the construction, forestry, strip mining, conservation, land clearing, reclamation, landscaping, utilities and other industries, through proper training in both technique and theory, with a continuing work force of qualified Heavy Equipment Operators.
3. Presenting to the Trainee the basic information and skills training necessary to operate heavy equipment machines.
4. Developing in the Trainee the necessary skills and adaptations to function successfully under actual work conditions.
5. Teaching the Trainee routine inspections and preventive maintenance on heavy equipment machines.
6. Teaching the Trainee the proper methods of starting, operating, and shutdown procedures through supervised instruction under typical working conditions.
7. Teach the trainee basic math skills required for site excavation work.
8. Explain how to read site plans to calculate cut and fill requirements.
9. Teach the soil classification systems and explain the different affects each classification has on equipment and job sites.
10. Teaching the Trainee the procedures for friendly contact with the public and customers, the use of tact, diplomacy and knowledge of business relations.
11. Training and instilling in the student a common sense and working knowledge of safety procedures as defined by the Occupational Safety and Health Act (OSHA).
12. Teaching the Trainee why it is important to understand the rules and regulations of the various federal and state regulatory agencies.
13. Completion of this program prepares students with the knowledge and hands-on skills required for entry-level heavy equipment operation and provides eligibility to take NCCER assessments. **Successful completion of NCCER written and performance assessments, as administered by National Training, Inc. in its capacity as an NCCER Accredited Assessment Center, is required for students to be registered in the NCCER National Registry. NCCER credentials are not automatically awarded by program completion alone and do not constitute licensure or a guarantee of employment.**

**NCCER MODULES**

| | |
|---|---|
| 22102-112 | Heavy Equipment Safety |
| 22109 | Introduction to GPS/GNSS |
| 22301-14 | Backhoes |
| 23302-14 | Dozers |
| 22304-14 | Excavators |
| 22205-13 | Loaders |
| 22210-13 | Site work |

**COURSE BREAKDOWN AND CURRICULUM HOURS**
COURSE OUTLINE CURRICULUM HOURS - 4 WEEKS (208 HOURS)
**RTE** = Resident Training Exercises

**PROGRAM BREAKDOWN**

| NCCER Module | Course Title: Heavy Now | Clock Hours |
|---|---|---|
| | Orientation | 2 |
| 22109 | Introduction to GPS/GNSS | 3.5 |
| 22205-13 | Loaders | 6 |
| 22301-14 | Backhoes | 8 |
| 23302-14 | Dozers | 8 |
| 22304-14 | Excavators | 8 |
| 22102-112 | Heavy Equipment Safety | 7.5 |
| 22106 | Grades, Part One | 10 |
| 22210-13 | Site Work | 14 |
| | Job Placement Assistance | 4 |
| | Class Graduation and Exit Interview | 1 |
| | **Total Classroom Theory** | **72** |
| **Resident Training Exercises** | **Hands On Equipment Projects and Exercises** Equipment projects will utilize bulldozers, loaders, backhoes, and excavators. | |
| RTE-1 | Loaders – Performance Tasks | 18 |
| RTE-2 | Backhoes – Performance Tasks | 34 |
| RTE-3 | Dozers – Performance Tasks | 34 |
| RTE-4 | Excavators – Performance Tasks | 34 |
| RTE-5 | Heavy Equipment Safety – Performance Tasks | 2 |
| RTE-6 | Grades, Part One – Performance Tasks | 6 |
| RTE-7 | Site Work – Performance Tasks | 8 |
| | Total Hands On Equipment Projects and Exercises | 136 |
| | **TOTAL TRAINING HOURS** | **208** |

[1]U.S. Department of Education defines a classroom hour as 1 clock hour which equals 50 minutes of instructor led training plus 10 minute break.
[2]The amount of time spent on any one field-training project may vary among students depending on individual progress. Equipment operation times include student observation and equipment operation. Each training group consists of two students. One training group is assigned to one machine.

**NORMAL TRAINING HOURS OF OPERATION**
21 Training Days
Monday through Friday 7:00 AM to 5:30 PM
Plus, one Saturday (Day 16) of week three 7:00 AM to 3:30 PM

**TUITION CHARGE FOR THE PROGRAM**
Course #29 Heavy Now
Total Tuition: $14,995.00
Tuition $14,995.00 + $100.00 Administrative Fee = $15,095.00 ($100.00 not applicable to Veteran enrollees) ***The Administrative Fee will be refunded if the student's enrollment is cancelled within 3 business days of signing the enrollment agreement.**

Methods of payment - cash, personal check, money order, Visa, Master Card, Discover, American Express and Fleet Authorization.

**TRAINING CALENDAR 2026 / 2027**
*(* indicates class period includes a holiday)*

| Start | End |
|---|---|
| March 30, 2026 | April 24, 2026 |
| April 27, 2026 | May 22, 2026* |
| May 26, 2026 | June 19, 2026 |
| June 22, 2026 | July 17, 2026* |
| July 20, 2026 | August 14, 2026 |
| August 17, 2026 | September 11, 2026* |

| | |
|---|---|
| September 14, 2026 | October 9, 2026 |
| October 12, 2026 | November 6, 2026 |
| November 9, 2026 | December 4, 2026* |
| December 7, 2026 | December 31, 2026* |
| January 4, 2027 | January 29, 2027 |
| February 1, 2027 | February 26, 2027 |
| March 1, 2027 | March 30, 2027 |
| March 29, 2027 | April 23, 2027 |

**PROGRAM OBJECTIVES COURSE #291 ARTICULATED LOADER**



The Articulated Loader course objectives provide the preparation to reasonably diligent students to meet or exceed the entry-level industry standards for induction into the NCCER Registry by:

1. Offering an individual with no or (limited) experience or training in this field the direct vocational training to become an entry level Articulated Loader Operator.
2. Providing the construction, forestry, strip mining, conservation, land clearing, reclamation, landscaping, utilities, and other industries, through proper training in both technique and theory, with a continuing work force of qualified Articulated Loader Operators.
3. Presenting to the Trainee the basic information and skills training necessary to operate articulated loaders.
4. Developing in the Trainee the necessary skills and adaptations to function successfully under actual work conditions.
5. Teaching the Trainee routine inspections and preventive maintenance on articulated loaders.
6. Teaching the Trainee the proper methods of starting, operating, and shutdown procedures through supervised instruction under typical working conditions.
7. Teach the trainee basic math skills required for articulated loader work.
8. Explain how to read site plans to calculate cut and fill requirements.
9. Teach the soil classification systems and explain the different affects each classification has on articulated loaders and job sites.
10. Teaching the Trainee the procedures for friendly contact with the public and customers, the use of tact, diplomacy, and knowledge of business relations.
11. Training and instilling in the student a common sense and working knowledge of safety procedures as defined by the Occupational Safety and Health Act (OSHA).
12. Teaching the Trainee why it is important to understand the rules and regulations of the various federal and state regulatory agencies.
13. Completion of this program prepares students to attempt NCCER assessments for Articulated Loader operation. Registration in the NCCER National Registry requires successful passage of written and performance assessments. NCCER credentials are not automatic upon completion of the course and are not a license or guarantee of employment.

**NCCER MODULES**

| | |
|---|---|
| 22102-112 | Heavy Equipment Safety |
| 22205-13 | Loaders |

**COURSE BREAKDOWN AND CURRICULUM HOURS**

COURSE OUTLINE CURRICULUM HOURS - 2 WEEKS (80 HOURS)

**RTE** = Resident Training Exercises

**PROGRAM BREAKDOWN**

| **NCCER Module** | **Course Title:** Articulated Loader | **Clock Hours** |
|---|---|---|
| | Orientation | 1 |
| 22102-112 | Heavy Equipment Safety | 8 |
| 22205-13 | Articulated Loader Controls, Pre-Operation Inspection | 2 |
| 22205-13 | Articulated Loader Uses and Components | 2 |
| 22205-13 | Articulated Loader Safety, Inspection, Maintenance and Service Guidelines | 2 |
| 22205-13 | Basic Startup and Operating Procedures | 2 |
| 22205-13 | Basic Maneuvers, Parking and Operations | 2 |
| 22205-13 | Loading and Offloading an Articulated Loader on a Truck | 2 |
| 22205-13 | Load, Transport and Storage of Materials | 2 |
| | Articulated Loader Simulator Training and Exercises | 25 |
| | Job Placement Assistance | 1 |
| | Class Graduation and Exit Interview | 1 |
| | **Total Classroom Theory** | **50** |
| | **Course Title:** Articulated Loader | **Clock Hours** |

| Resident Training Exercises | Hands On Equipment Projects and Exercises<br>Equipment projects will utilize articulated loaders. | |
|---|---|---|
| RTE-1 | Heavy Equipment Safety – Performance Tasks | 2 |
| RTE-2 | Prestart Inspection and Preventative Maintenance on a Loader | 4 |
| RTE-3 | Startup, Warm-up, and Shutdown Procedures | 4 |
| RTE-4 | Articulated Loader Basic Maneuvers | 10 |
| RTE-5 | Articulated Loader Operation | 10 |
| | **Total Hands On Equipment Projects and Exercises** | 30 |
| | **TOTAL TRAINING HOURS** | **80** |

[1]U.S. Department of Education defines a classroom hour as 1 clock hour which equals 50 minutes of instructor led training plus 10 minute break.
[2]The amount of time spent on any one field-training project may vary among students depending on individual progress. Equipment operation times include student observation and equipment operation. Each training group consists of two students. One training group is assigned to one machine.

**NORMAL TRAINING HOURS OF OPERATION**
8 Training Days
Monday through Friday 7:00 AM to 5:30 PM
Plus, one Saturday 7:00 AM to 5:30 PM

**TUITION CHARGE FOR THE PROGRAM**
Course #291 Articulated Loader
Total Tuition: $4,995
Tuition $4,995.00 + $100.00 Administrative Fee = $5,095.00 ($100.00 not applicable to Veteran enrollees) ***The Administrative Fee will be refunded if the student's enrollment is cancelled within 3 business days of signing the enrollment agreement.**
Methods of payment - cash, personal check, money order, Visa, Master Card, Discover, American Express and Fleet Authorization.

**TRAINING CALENDAR 2026 / 2027**
*(* indicates class period includes a holiday)*

| Start | End |
|---|---|
| March 30, 2026 | April 07, 2026 |
| April 27, 2026 | May 05, 2026* |
| May 26, 2026 | June 02, 2026 |
| June 22, 2026 | June 30, 2026* |
| July 20, 2026 | July 28, 2026 |
| August 17, 2026 | August 25, 2026 |
| September 14, 2026 | September 22, 2026 |
| October 12, 2026 | October 20, 2026 |
| November 9, 2026 | November 17, 2026* |
| December 7, 2026 | December 15, 2026* |
| January 4, 2027 | January 12, 2027 |
| February 1, 2027 | February 9, 2027 |
| March 1, 2027 | March 9, 2027 |
| March 29, 2027 | April 6, 2027 |

**PROGRAM OBJECTIVES COURSE #292 BULLDOZER**



The Bulldozer course objectives provide the preparation to reasonably diligent students to meet or exceed the entry-level industry standards for induction into the NCCER Registry by:

1. Offering an individual with no or (limited) experience or training in this field the direct vocational training to become an entry level Bulldozer Operator.
2. Providing the construction, forestry, strip mining, conservation, land clearing, reclamation, landscaping, utilities, and other industries, through proper training in both technique and theory, with a continuing work force of qualified Bulldozer Operators.
3. Presenting to the Trainee the basic information and skills training necessary to operate bulldozers.
4. Developing in the Trainee the necessary skills and adaptations to function successfully under actual work conditions.
5. Teaching the Trainee routine inspections and preventive maintenance on bulldozers.
6. Teaching the Trainee the proper methods of starting, operating, and shutdown procedures through supervised instruction under typical working conditions.
7. Teach the trainee basic math skills required for bulldozer work.
8. Explain how to read site plans to calculate cut and fill requirements.
9. Teach the soil classification systems and explain the different affects each classification has on bulldozers and job sites.

10. Teaching the Trainee the procedures for friendly contact with the public and customers, the use of tact, diplomacy, and knowledge of business relations.
11. Training and instilling in the student a common sense and working knowledge of safety procedures as defined by the Occupational Safety and Health Act (OSHA).
12. Teaching the Trainee why it is important to understand the rules and regulations of the various federal and state regulatory agencies.
13. Graduates are eligible to attempt NCCER assessments for bulldozer operation. Entry into the NCCER National Registry requires meeting all NCCER performance and written testing standards. Credentials are not automatically awarded, nor do they constitute licensure or guaranteed employment.

**NCCER MODULES**

| | |
|---|---|
| 22102-112 | Heavy Equipment Safety |
| 23302-14 | Dozers |

**COURSE BREAKDOWN AND CURRICULUM HOURS**

COURSE OUTLINE CURRICULUM HOURS - 2 WEEKS (80 HOURS)

**RTE** = Resident Training Exercises

**PROGRAM BREAKDOWN**

| NCCER Module | **Course Title:** Bulldozer | Clock Hours |
|---|---|---|
| | Orientation | 1 |
| 22102-112 | Heavy Equipment Safety | 8 |
| 23302-14 | Dozer Controls, Pre-Operation Inspection | 2 |
| 23302-14 | Dozer Uses and Components | 2 |
| 23302-14 | Dozer Safety, Inspection and Service Guidelines | 2 |
| 23302-14 | Basic Startup and Operating Procedures | 2 |
| 23302-14 | Basic Maneuvers and Operations | 2 |
| 23302-14 | Loading a Dozer on a Carrier Vehicle | 2 |
| 23302-14 | Loading a Transport Unit | 2 |
| | Bulldozer Simulator Training and Exercises | 25 |
| | Job Placement Assistance | 1 |
| | Class Graduation and Exit Interview | 1 |
| | **Total Classroom Theory** | **50** |
| **Resident Training Exercises** | **Hands On Equipment Projects and Exercises** Equipment projects will utilize bulldozers. | |
| RTE-1 | Heavy Equipment Safety – Performance Tasks | 2 |
| RTE-2 | Prestart Inspection and Preventative Maintenance on a Bulldozer | 4 |
| RTE-3 | Startup, Warm-up, and Shutdown Procedures | 4 |
| RTE-4 | Bulldozer Basic Maneuvers | 10 |
| RTE-5 | Bulldozer Operation | 10 |
| | **Total Hands On Equipment Projects and Exercises** | 30 |
| | **TOTAL TRAINING HOURS** | **80** |

[1]U.S. Department of Education defines a classroom hour as 1 clock hour which equals 50 minutes of instructor led training plus 10 minute break.

[2]The amount of time spent on any one field-training project may vary among students depending on individual progress. Equipment operation times include student observation and equipment operation. Each training group consists of two students. One training group is assigned to one machine.

**NORMAL TRAINING HOURS OF OPERATION**

8 Training Days
Monday through Friday 7:00 AM to 5:30 PM
Plus, one Saturday 7:00 AM to 5:30 PM

**TUITION CHARGE FOR THE PROGRAM**

Course #292 Bulldozer
Total Tuition: $4,995
Tuition $4,995.00 + $100.00 Administrative Fee = $5,095.00 ($100.00 not applicable to Veteran enrollees) ***The Administrative Fee will be refunded if the student's enrollment is cancelled within 3 business days of signing the enrollment agreement.**
Methods of payment - cash, personal check, money order, Visa, Master Card, Discover, American Express and Fleet Authorization.

**TRAINING CALENDAR 2026 / 2027**
*(* indicates class period includes a holiday)*

| Start | End |
|---|---|
| March 30, 2026 | April 07, 2026 |
| April 27, 2026 | May 05, 2026* |
| May 26, 2026 | June 02, 2026 |
| June 22, 2026 | June 30, 2026* |
| July 20, 2026 | July 28, 2026 |
| August 17, 2026 | August 25, 2026 |
| September 14, 2026 | September 22, 2026 |
| October 12, 2026 | October 20, 2026 |
| November 9, 2026 | November 17, 2026* |
| December 7, 2026 | December 15, 2026* |
| January 4, 2027 | January 12, 2027 |
| February 1, 2027 | February 9, 2027 |
| March 1, 2027 | March 9, 2027 |
| March 29, 2027 | April 6, 2027 |

**PROGRAM OBJECTIVES COURSE #293 EXCAVATOR**



The Excavator course objectives provide the preparation to reasonably diligent students to meet or exceed the entry-level industry standards for induction into the NCCER Registry by:

1. Offering an individual with no or (limited) experience or training in this field the direct vocational training to become an entry level Excavator Operator.
2. Providing the construction, forestry, strip mining, conservation, land clearing, reclamation, landscaping, utilities and other industries, through proper training in both technique and theory, with a continuing work force of qualified Excavator Operators.
3. Presenting to the Trainee the basic information and skills training necessary to operate excavators.
4. Developing in the Trainee the necessary skills and adaptations to function successfully under actual work conditions.
5. Teaching the Trainee routine inspections and preventive maintenance on excavators.
6. Teaching the Trainee the proper methods of starting, operating, and shutdown procedures through supervised instruction under typical working conditions.
7. Teach the trainee basic math skills required for excavator work.
8. Explain how to read site plans to calculate cut and fill requirements.
9. Teach the soil classification systems and explain the different affects each classification has on excavators and job sites.
10. Teaching the Trainee the procedures for friendly contact with the public and customers, the use of tact, diplomacy and knowledge of business relations.
11. Training and instilling in the student a common sense and working knowledge of safety procedures as defined by the Occupational Safety and Health Act (OSHA).
12. Teaching the Trainee why it is important to understand the rules and regulations of the various federal and state regulatory agencies.

Completion of the Excavator program provides eligibility to take NCCER assessments. NCCER credentials require successful assessment results and submission through the Accredited Assessment Center. Program completion alone does not result in certification, licensure, or guarantee of employment.

**NCCER MODULES**

| | |
|---|---|
| 22102-112 | Heavy Equipment Safety |
| 22304-14 | Excavator |

**COURSE BREAKDOWN AND CURRICULUM HOURS**
COURSE OUTLINE CURRICULUM HOURS - 2 WEEKS (80 HOURS)
**RTE** = Resident Training Exercises

**PROGRAM BREAKDOWN**

| NCCER Module | **Course Title:** Excavator | Clock Hours |
|---|---|---|
| | Orientation | 1 |
| 22102-112 | Heavy Equipment Safety | 8 |
| 22304-14 | Excavator Controls, Pre-Operation Inspection | 2 |
| 22304-14 | Excavator Types, Uses and Components | 2 |
| 22304-14 | Excavator Safety, Inspection and Service Guidelines | 2 |

| | | |
|---|---|---|
| 22304-14 | Basic Startup and Operating Procedures | 2 |
| 22304-14 | Basic Maneuvers and Operations | 2 |
| 22304-14 | Loading a Transport Unit | 2 |
| 22304-14 | Low-bed Trailer | 2 |
| | Excavator Simulator Training and Exercises | 25 |
| | Job Placement Assistance | 1 |
| | Class Graduation and Exit Interview | 1 |
| | **Total Classroom Theory** | **50** |
| **Resident Training Exercises** | **Hands On Equipment Projects and Exercises** Equipment projects will utilize Excavators. | |
| RTE-1 | Heavy Equipment Safety – Performance Tasks | 2 |
| RTE-2 | Prestart Inspection and Preventative Maintenance on an Excavator | 4 |
| RTE-3 | Startup, Warm-up and Shutdown Procedures | 4 |
| RTE-4 | Excavator Basic Maneuvers | 10 |
| RTE-5 | Excavator Operation | 10 |
| | **Total Hands On Equipment Projects and Exercises** | 30 |
| | **TOTAL TRAINING HOURS** | **80** |

[1]U.S. Department of Education defines a classroom hour as 1 clock hour which equals 50 minutes of instructor led training plus 10 minute break.

[2]The amount of time spent on any one field-training project may vary among students depending on individual progress. Equipment operation times include student observation and equipment operation. Each training group consists of two students. One training group is assigned to one machine

**NORMAL TRAINING HOURS OF OPERATION**

8 Training Days
Monday through Friday 7:00 AM to 5:30 PM
Plus, one Saturday 7:00 AM to 5:30 PM

**TUITION CHARGE FOR THE PROGRAM**

Course #293 Excavator
Total Tuition: $4,995
Tuition $4,995.00 + $100.00 Administrative Fee = $5,095.00 ($100.00 not applicable to Veteran enrollees) ***The Administrative Fee will be refunded if the student's enrollment is cancelled within 3 business days of signing the enrollment agreement.**
Methods of payment - cash, personal check, money order, Visa, Master Card, Discover, American Express and Fleet Authorization.

**TRAINING CALENDAR 2026 / 2027**

*(* indicates class period includes a holiday)*

| Start | End |
|---|---|
| March 30, 2026 | April 07, 2026 |
| April 27, 2026 | May 05, 2026* |
| May 26, 2026 | June 02, 2026 |
| June 22, 2026 | June 30, 2026* |
| July 20, 2026 | July 28, 2026 |
| August 17, 2026 | August 25, 2026 |
| September 14, 2026 | September 22, 2026 |
| October 12, 2026 | October 20, 2026 |
| November 9, 2026 | November 17, 2026* |
| December 7, 2026 | December 15, 2026* |
| January 4, 2027 | January 12, 2027 |
| February 1, 2027 | February 9, 2027 |
| March 1, 2027 | March 9, 2027 |
| March 29, 2027 | April 6, 2027 |

**PROGRAM OBJECTIVES COURSE# 294 TRACTOR LOADER BACKHOE**



The Tractor Loader Backhoe course objectives provide the preparation to reasonably diligent students to meet or exceed the entry-level industry standards for induction into the NCCER Registry by:

1. Offering an individual with no or (limited) experience or training in this field the direct vocational training to become an entry level Tractor Loader Backhoe Operator.
2. Providing the construction, forestry, strip mining, conservation, land clearing, reclamation, landscaping, utilities, and other industries, through proper training in both technique and theory, with a continuing work force of qualified Tractor Loader Backhoe Operators.
3. Presenting to the Trainee the basic information and skills training necessary to operate tractor loader backhoes.
4. Developing in the Trainee the necessary skills and adaptations to function successfully under actual work conditions.
5. Teaching the Trainee routine inspections and preventive maintenance on tractor loader backhoes.
6. Teaching the Trainee the proper methods of starting, operating, and shutdown procedures through supervised instruction under typical working conditions.
7. Teach the trainee basic math skills required for tractor loader backhoe work.
8. Explain how to read site plans to calculate cut and fill requirements.
9. Teach the soil classification systems and explain the different affects each classification has on tractor loader backhoes and job sites.
10. Teaching the Trainee the procedures for friendly contact with the public and customers, the use of tact, diplomacy, and knowledge of business relations.
11. Training and instilling in the student a common sense and working knowledge of safety procedures as defined by the Occupational Safety and Health Act (OSHA).
12. Teaching the Trainee why it is important to understand the rules and regulations of the various federal and state regulatory agencies.

Graduates may attempt NCCER assessments for Tractor Loader Backhoe operation. NCCER registry entry depends on successful completion of written and performance assessments. NCCER credentials are not automatically awarded by program completion and do not constitute licensure or guaranteed employment.

**NCCER MODULES**

| | |
|---|---|
| 22102-112 | Heavy Equipment Safety |
| 22301-14 | Backhoes |

**COURSE BREAKDOWN AND CURRICULUM HOURS**

COURSE OUTLINE CURRICULUM HOURS - 2 WEEKS (80 HOURS)

**RTE** = Resident Training Exercises

**PROGRAM BREAKDOWN**

| **NCCER Module** | **Course Title:** Tractor Loader Backhoe | **Clock Hours** |
|---|---|---|
| | Orientation | 1 |
| 22102-112 | Heavy Equipment Safety | 8 |
| 22301-14 | Tractor Loader Backhoe Controls, Attachments and Pre-Operation Inspection | 2 |
| 22301-14 | Tractor Loader Backhoe Types, Uses and Components | 2 |
| 22301-14 | Tractor Loader Backhoe Safety, Inspection and Service Guidelines | 2 |
| 22301-14 | Basic Startup and Operating Procedures | 2 |
| 22301-14 | Basic Maneuvers and Operations | 2 |
| 22301-14 | Loading a Tractor Loader Backhoe onto a Lowboy Trailer | 2 |
| 22301-14 | Transport and Storage of Materials | 2 |
| | Tractor Loader Backhoe Simulator Training and Exercises | 25 |
| | Job Placement Assistance | 1 |
| | Class Graduation and Exit Interview | 1 |
| | **Total Classroom Theory** | **50** |
| **Resident Training Exercises** | **Hands On Equipment Projects and Exercises** Equipment projects will utilize Tractor Loader Backhoes. | |
| RTE-1 | Heavy Equipment Safety – Performance Tasks | 2 |
| RTE-2 | Prestart Inspection and Preventative Maintenance on a Tractor Loader Backhoe | 4 |
| RTE-3 | Startup, Warm-up, and Shutdown Procedures | 4 |
| RTE-4 | Tractor Loader Backhoe Basic Maneuvers | 10 |
| RTE-5 | Tractor Loader Backhoe Operation | 10 |

| | |
|---|---|
| **Total Hands On Equipment Projects and Exercises** | 30 |
| **TOTAL TRAINING HOURS** | **80** |

[1]U.S. Department of Education defines a classroom hour as 1 clock hour which equals 50 minutes of instructor led training plus 10 minute break.

[2]The amount of time spent on any one field-training project may vary among students depending on individual progress. Equipment operation times include student observation and equipment operation. Each training group consists of two students. One training group is assigned to one machine.

**NORMAL TRAINING HOURS OF OPERATION**

8 Training Days
Monday through Friday 7:00 AM to 5:30 PM
Plus, one Saturday 7:00 AM to 5:30 PM

**TUITION CHARGE FOR THE PROGRAM**

Course #294 Tractor Loader Backhoe
Total Tuition: $4,995
Tuition $4,995.00 + $100.00 Administrative Fee = $5,095.00 ($100.00 not applicable to Veteran enrollees) ***The Administrative Fee will be refunded if the student's enrollment is cancelled within 3 business days of signing the enrollment agreement.**
Methods of payment - cash, personal check, money order, Visa, Master Card, Discover, American Express and Fleet Authorization.

**TRAINING CALENDAR 2026 / 2027**

*(* indicates class period includes a holiday)*

| Start | End |
|---|---|
| March 30, 2026 | April 07, 2026 |
| April 27, 2026 | May 05, 2026* |
| May 26, 2026 | June 02, 2026 |
| June 22, 2026 | June 30, 2026* |
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| August 17, 2026 | August 25, 2026 |
| September 14, 2026 | September 22, 2026 |
| October 12, 2026 | October 20, 2026 |
| November 9, 2026 | November 17, 2026* |
| December 7, 2026 | December 15, 2026* |
| January 4, 2027 | January 12, 2027 |
| February 1, 2027 | February 9, 2027 |
| March 1, 2027 | March 9, 2027 |
| March 29, 2027 | April 6, 2027 |

**TUITION AND FEES**

The following table lists the tuition, fees, and estimated additional costs for each program. *Additional costs may be paid directly to outside providers and are not included in tuition.* All courses are taught in English only; Russian and Spanish coming soon.

***The Administrative Fee will be refunded if the student's enrollment is cancelled within 3 business days of signing the enrollment agreement.**

| Course # | Course Title | Clock Hours | Tuition | Admin Fee *(Non-refundable) | Other Required Costs* | Total Estimated Program Cost |
|---|---|---|---|---|---|---|
| 29 | Heavy Now | 208 | $14,995 | $100 | Books/Supplies: Included<br>Lodging/Transportation (if needed): Varies | **$15,095.00** + outside costs |

**Course Description:** Training is completed at the school's training grounds. This course is an entry-level training program that teaches individuals basic knowledge and skills to function in and around a modern construction site and prepares individuals to operate heavy excavating equipment. The types of equipment used for training are: bulldozers, loaders, backhoes, and excavators.

**Admission Requirements:** You are 18 years old. You can speak, read, and write English well enough to do your job. You can pass an employment physical examination. Student acknowledges substance abuse urinalysis testing will be required for the first day of resident training. While it is preferred that applicants have a high school education, application may be accepted from persons who have at least an eighth-grade education.

| | | | | | | |
|---|---|---|---|---|---|---|
| 291 | Articulated Loader | 80 | $4,995 | $100 | Books/Supplies: Included<br>Lodging/Transportation (if needed): Varies | **$5,095.00** + outside costs |

**Course Description:** Articulated Loader Heavy Equipment Course is designed to equip students with the knowledge and skills necessary to operate and maintain an articulated wheel loader safely and efficiently. Through a comprehensive curriculum that covers the fundamentals of heavy equipment operation, students will learn how to move, load and unload materials, and level terrain using an articulated wheel loader. They will also gain a thorough understanding of the hydraulic systems that power these machines and learn proper maintenance techniques to ensure the longevity of the equipment.

**Admission Requirements:** You are 18 years old. You can speak, read, and write English well enough to do your job. You can pass an employment examination.

| | | | | | | |
|---|---|---|---|---|---|---|
| 292 | Bulldozer | 80 | $4,995 | $100 | Books/Supplies: Included<br>Lodging/Transportation (if needed): Varies | **$5,095.00** + outside costs |

**Course Description:** Bulldozer Heavy Equipment Course is designed to provide students with the fundamental knowledge and skills necessary to operate a bulldozer effectively and safely. Students will learn about the various components of a bulldozer, including its engine, transmission, and steering systems. They will also be taught how to inspect and maintain the machine, and how to use it to excavate and move earth and other materials.

**Admission Requirements:** You are 18 years old. You can speak, read, and write English well enough to do your job. You can pass an employment examination.

| | | | | | | |
|---|---|---|---|---|---|---|
| 293 | Excavator | 80 | $4,995 | $100 | Books/Supplies: Included<br>Lodging/Transportation (if needed): Varies | **$5,095.00** + outside costs |

**Course Description:** Excavator Heavy Equipment Course is designed to provide the foundational knowledge and skills required to operate an excavator safely and effectively. In this course, students will learn how to operate and maintain excavators, including proper safety procedures, basic excavation techniques, and operating controls. They will also gain knowledge on how to use attachments, such as buckets and thumbs, and learn basic servicing and troubleshooting techniques.

**Admission Requirements:** You are 18 years old. You can speak, read, and write English well enough to do your job. You can pass an employment examination.

| | | | | | | |
|---|---|---|---|---|---|---|
| 294 | Tractor Loader Backhoe | 80 | $4,995 | $100 | Books/Supplies: Included<br>Lodging/Transportation (if needed): Varies | **$5,095.00** + outside costs |

**Course Description:** Tractor Loader Backhoe Heavy Equipment Course is designed to provide students with a comprehensive understanding of the operation, maintenance, safety, and troubleshooting practices associated with tractor loader backhoes. Students will gain knowledge and skills in the areas of safety guidelines, basic equipment operation and maintenance, and the use of blueprints and schematics. The course will also cover topics such as soil types, trenching, backfilling, and basic job site preparation.

**Admission Requirements:** You are 18 years old. You can speak, read, and write English well enough to do your job. You can pass an employment examination.

**NOTES:**

- **Admin Fee**: Non-refundable; maximum non-refundable charges will not exceed $100. ***The Administrative Fee will be refunded if the student's enrollment is cancelled within 3 business days of signing the enrollment agreement.**
- **Lodging/Transportation**: Optional; costs vary based on individual arrangements.

**SCHOOL POLICY**

1. The student authorizes National Training, Inc., its agents, employees, licensees, and successors in interest, the use of any and all photographs taken of him/her, and any reproduction of them in any form in any media whatsoever and in any derivative work based thereon throughout the world, and to use them to publicize, promote and advertise, including but not limited to use for point-of-sale advertising.
2. If the School is unable to continue training at the Resident School for reasons beyond its control such as, but not limited to, hurricanes, floods, extreme weather conditions, fire, etc., then the school reserves the right to suspend training at the Resident Site(s) effective for a period not to exceed 120 days. If any student is affected by this clause, the student may return to the Resident School and take the complete Resident Training at no additional charge.
3. The School's resources are always available to past graduates for "Refresher" sessions of training. Refresher training will only be provided to graduates of the actual program they graduated. The School will provide refresher training on a "by the day" basis, and will only be provided to graduates of the actual program they graduated from. These services are scheduled through the Training Director and will be scheduled at the discretion and availability by the Director. The School's charges to the graduate will be on an actual cost basis. Refresher training costs do fluctuate based on a number of economic factors. Contact the Training Director, with your specific needs, for a current quote.
4. Rules, regulations, and policies of the school regarding attendance and conduct during training shall be given to the student upon arrival for training. Failure to abide with the foregoing rules, regulations and policies may mean dismissal and resultant loss of training.

5. Upon completion of Resident Training, the student, must meet all requirements and be able to satisfactorily demonstrate all equipment and academic skills necessary for the Graduation Certificate.
6. The student agrees to attend Resident Training for any necessary hours during any 24-hour period.
7. It is the policy of the school to assign Extended Classroom (Homework) Exercises, to be completed by the student during the evening hours while attending Resident Training.
8. ALL TRAVEL EXPENSES AND ARRANGEMENTS (TO AND FROM THE SCHOOL) SHALL BE PAID BY THE STUDENT. Costs for food, lodging, and personal necessities while at training shall be paid by the student. It is the student's responsibility to make their own selection and reservations for their lodging. The School sets no restrictions on where the student secures food and lodging.
9. The school does not make any arrangements for licenses of any kind or membership in any unions, in any state, after the student graduates.
10. The student hereby authorizes the School to provide potential employers and authorized governmental authorities' access to the student's records upon request, in compliance with the Family Educational Rights and Privacy Act (FERPA). Unless otherwise directed by the Home Office in writing, all correspondence, inquiries, payments and other matters relating to this program made by the student shall be directed to:

**NATIONAL TRAINING, INC.**

| | | |
|---|---|---|
| 5660 County Rd 209 S | or | P.O. Box 1999 |
| Green Cove Springs, FL 32043 | | Green Cove Springs, FL 32043 |

**ANTI-HAZING POLICY**

National Training, Inc. strictly prohibits hazing, bullying, or any form of harassment or initiation activity by students, faculty, or staff. Hazing is defined as any action or situation created intentionally, whether on or off school grounds, that endangers the mental or physical health or safety of a student, or that coerces a student into violating the law or school policies, for the purpose of initiation, admission into, or affiliation with any group.

Examples of hazing include but are not limited to:

- Physical brutality (whipping, beating, branding, or exposure to elements).
- Forced consumption of food, alcohol, drugs, or other substances.
- Intimidation, threats, or coercion that subjects a student to extreme embarrassment, shame, or risk of harm.

Participation in hazing, whether by active involvement or passive acquiescence, is strictly prohibited. Any student found responsible for hazing will be subject to immediate dismissal and may also face criminal prosecution under Florida Statute §1006.63.

Students are encouraged to report hazing concerns immediately to the Training Director or the Student Services Department. Reports will be treated confidentially to the extent permitted by law.

**STUDENT STANDARDS OF SATISFACTORY PROGRESS, GRADING AND TERMINATION**

In order for a student to be making satisfactory progress in their course of study leading to graduation and a certificate, each student is required to maintain satisfactory to excellent progress while attending the required classes to ensure satisfactory completion of the entire course. Each student's progress and attendance will be measured at the end of each one-week increment. Normal completion time for the Heavy NOW program is 4 weeks.

**ACADEMIC WARNING or TERMINATION**

A minimum overall grade point average of 70% on NCCER written examinations, daily graded examinations and a PASS status on all skill tests on equipment is required for graduation. Any student who fails to meet the minimum required cumulative grade point average at the end of each week will be deemed not to be making satisfactory progress.

**ACADEMIC SERVICES**

National Training, Inc. provides academic services to assist students in achieving satisfactory progress and completing their program successfully. Progress Monitoring: Student progress is reviewed weekly through written exams and equipment skill assessments. Students must maintain at least a 70% overall average and a PASS rating on all skill tests. Tutoring and Remediation: Students who experience academic or practical difficulties receive counseling, individualized instruction, and remedial training as needed. Advising and Support: Instructors, supervisory staff, and administrators are available to provide academic guidance throughout training. Students are encouraged to seek help promptly to ensure success. Appeals and Readmission: Students terminated for academic reasons may appeal in writing to the Training Director. Approved appeals may include specific conditions for reinstatement. Access to Records: Students may review their academic and attendance records at any time upon request, in accordance with the Family Educational Rights and Privacy Act (FERPA).
National Training, Inc. is committed to providing a structured, supportive learning environment that enables students to succeed both academically and professionally.

**ATTENDANCE POLICY**

- Each student is required to attend every scheduled class.
- The student's cumulative absences for the entire course **cannot exceed 2 days** for Heavy Now and **1 day** for individual Articulated Loader, Bulldozer, Excavator, and Tractor Loader Backhoe courses.

- A student may be deemed not making satisfactory progress if absence exceeds 2-days; student will be terminated from that class.

The only excused absences from training will be for illness, injury or death in the immediate family. Legitimate excuses will be considered on a case-by-case basis and approved by the Training Director. All other reasons for absenteeism will be unexcused.

**THE TOTAL NUMBER OF ANY TYPE OF ABSENCE, EXCUSED OR UNEXCUSED, IS TWO (2) DAYS FOR THE DURATION OF THE HEAVY NOW COURSE OR ONE (1) DAY FOR INDIVIDUAL ARTICULATED LOADER, BULLDOZER, EXCAVATOR AND TRACTOR LOADER BACKHOE COURSES; ANY FURTHER ABSENCE MAY RESULT IN TERMINATION.** Time and instruction lost due to an absence may be made up at a later date at the discretion of the Training Director. Makeup work must be acceptable to complete the training program.

If the student is **tardy from classes three times** during training, unless the tardiness was due to conditions beyond the student's control, the student will be informed that if the student is tardy once more, the student may be sent home and a later class will need to be scheduled. IF A STUDENT IS RESCHEDULED DUE TO TARDINESS, ANY FURTHER TARDINESS MAY RESULT IN TERMINATION. Note: Rescheduling for any reason depends upon availability of class space. Class cutting will be treated the same is tardiness.

**APPEAL PROCEDURES/READMISSION POLICY**

If there are mitigating circumstances which prevents a student from maintaining satisfactory progress, a student may appeal termination based on these circumstances. The appeal must be made in writing and sent to the Training Director. This appeal letter must explain fully the circumstances behind a student's failure to maintain satisfactory progress and what the student plans to do to overcome these circumstances and maintain satisfactory progress for the duration of the course. If an appeal is approved, the student will be notified of the satisfactory progress conditions they must meet for the remainder of the course. If a student subsequently fails to meet the school's conditions of the appeal, the student's enrollment will be terminated. Students may be readmitted to school under this policy, if approved.

**NATIONAL TRAINING, INC.**

5660 County Rd 209 S
Green Cove Springs, FL 32043

or

P.O. Box 1999
Green Cove Springs, FL 32043

**MAXIMUM TIME FOR COMPLETION**

In the event the student must change their scheduled training date, the student may reschedule for the next available date, providing the reason to discontinue or absence is excused. The school reserves the option to assign a different class date based on class size.

**WITHDRAWALS**

A student may be allowed to withdraw and re-enroll in the program once. The program must be completed within the maximum satisfactory time allowed, excluding the time the student is withdrawn.

**ADMINISTRATIVE FEE**

These fees do not apply to Veteran Enrollees. There is a $100.00 Administrative (non-refundable) fee that is assessed to each student to help defer investigative costs associated with the application review, criminal background check, application review, driving record analysis, credit report etc. **THIS IS A NON-REFUNDABLE FEE ONCE THE STUDENT HAS PAID THE FEE.**

**GRADING POLICIES**

The Heavy Now Program is a PASS or FAIL grading system. This grading method fits a primarily physical skills training program better than the traditional letter or number grade system. We want our students to attain skilled entry level operational skills more than we want them competing with each other to receive an A or B etc. During training Instructors will measure and grade daily progress of the student by observing daily operational skills and evaluating homework assignments, quizzes and examinations. If the student is lacking in daily satisfactory progress in the instructor's view then the student will be counseled or tutored in the area in which he/she needs improvement and then given the opportunity to improve via remedial training.

The PASS or FAIL grading system mirrors our core training belief, operating huge equipment is either done in a safe and professional manner or it is not. This system allows the graduate's employment search to be based on their own personal skill levels obtained versus becoming a victim of employment grade competition.

**WITHDRAWAL GRADE POLICY**

A grade of "W" is issued to students who withdraw after the start of a course and completion of some training days.
Refer to the Refund Policy regarding tuition and fees.

**INCOMPLETE GRADE POLICY**

Students who are satisfactorily passing their courses but are unable to complete all coursework by the end of the course may petition their instructors to be given grades of Incomplete ("I"). Students will then have 45 days from the end of the course to complete all outstanding work. After 60 days from the end of the course, the grade of "I" will be updated to reflect the appropriate letter grade based on work completed or not completed.

**SPECIAL GRADING CIRCUMSTANCES**

1. Make-up work and incompletes: time and instruction lost due to an absence may be made up at a later date at the discretion of the Training Director. All make-up work and incompletes must be satisfactorily completed within the maximum specified time of course completion prior to graduation.
2. Remedial Training: any student, as a result of daily evaluations fails to display satisfactory progress and is deemed to need additional assistance in any area may be afforded additional training time to help bring up any area of deficiency to satisfactory standards.
3. Withdrawals: any student who discontinues training for any reason other than an approved leave of absence will be considered withdrawn as of the last day of actual attendance. Satisfactory progress up to the withdrawal date will be considered in any appeal for re-instatement after withdrawal. A student's enrollment will be permanently terminated after a second withdrawal.

**CANCELLATION, SETTLEMENT AND REFUND POLICY**

The following policy applies to all students whose training is terminated, either voluntarily or involuntarily. The pro rata refund policy meets the refund policy of the Florida Department of Education and Veterans Administration.

In the event that a student does not meet the admission requirements and is rejected for training, the applicant will be notified in person or in writing and all previous obligations will be void. Notice of cancellation must be forwarded to: NATIONAL TRAINING, Inc. - 5660 County Rd 209 South, or our mailing address, P.O. Box 1999, Green Cove Springs, FL 32043. Cancellation can be made in person, by electronic mail or certified mail.

All refunds, if any refund is due, will be made within thirty (30) days. Credit Card Users receiving a full refund will be charged for the Bank convenience charge (discount rate) normally paid by the School. The charge is approximately 3% of the credit card charge amount. This amount will be deducted from the refund amount.

**COOLING-OFF PERIOD**

Applicants have the right to cancel their enrollment agreement without penalty and receive a full refund of all monies paid if cancellation is made within three (3) business days after signing the agreement, excluding weekends and holidays, regardless of whether classes have begun.

**NOTICE OF CANCELLATION**

A student may cancel enrollment by delivering written notice to:

**National Training, Inc.**
5660 County Rd 209 South, P.O. Box 1999, Green Cove Springs, FL 32043
admissions@nationaltrainingschools.com

Cancellations may be made in person, by email, or by certified mail.

**REFUND TIMEFRAME**

All refunds, if any, will be made within **thirty (30) days** of the date the institution determines that a student has withdrawn or been terminated.

- **CREDIT CARD PAYMENTS:** If a refund is due and the original payment was made by credit card, the refund amount will be reduced by the bank convenience fee (discount rate), No fees will be deducted from refunds issued under the 3-business-day Cooling-Off Period or Rejection of Applicant. For other refund situations, any third-party payment fees will be deducted from refunds.

**NON-REFUNDABLE FEES:** The total of all non-refundable fees will not exceed **$100.00**. At this institution, the only non-refundable fee is the **$100.00 administrative fee. *The Administrative Fee will be refunded if the student's enrollment is cancelled within 3 business days of signing the enrollment agreement.**

**REFUND POLICY – PRO RATA (ALL HEAVY EQUIPMENT PROGRAMS)**

**A. CANCELLATION AFTER COOLING-OFF BUT BEFORE CLASS START**

- Cancellation after the third (3rd) business day, but before the first scheduled class, will result in a refund of all monies paid, minus the non-refundable $100.00 administrative fee.

**B. PRO RATA REFUND CALCULATION**

1. Through 40% Completion: If cancellation occurs after training has begun and before completing more than 40% of the total scheduled program hours, the student will receive a pro-rata refund. The refund will be computed based on the number of hours completed compared to the total program hours.
2. After 40% Completion: If a student withdraws after completing more than 40% of the total scheduled program hours, no refund will be issued.
3. Termination Date: For refund purposes, the termination date is the last date of actual attendance by the student, unless earlier written notice of withdrawal is received.

**C. Course or Program Cancellation by the Institution**

- If the School cancels a course or program, the student may elect to receive a full refund of tuition paid or apply tuition toward a future course, depending on the student's preference.

**REFUND POLICY – VETERANS (VA PRO RATA)**
For programs approved for Veterans Administration (VA) benefits, refunds are computed according to VA Pro Rata Policy. Each program's daily tuition charge is determined by dividing the total program tuition by the number of instructional days:

- **Heavy Now – Course #29 (21 instructional days)**
  Daily Charge: $714.04 per completed day
- **Articulated Loader – Course #291 (8 instructional days)**
  Daily Charge: $624.38 per completed day
- **Bulldozer – Course #292 (8 instructional days)**
  Daily Charge: $624.38 per completed day
- **Excavator – Course #293 (8 instructional days)**
  Daily Charge: $624.38 per completed day
- **Tractor Loader Backhoe – Course #294 (8 instructional days)**
  Daily Charge: $624.38 per completed day

**Notes:**

- Partial days attended, class cuts, walk-offs, excused absences, and unexcused absences are counted as a full day of attendance.
- Terminated VA students may request reinstatement and receive **90% credit for previously paid tuition** toward the current tuition price, valid up to two years after termination.

**PROGRAM OR COURSE CANCELLATION BY THE SCHOOL**
If the institution cancels a program or course, all tuition and fees paid by the student will be refunded in full, or the student may choose to apply the payment to a future course.

**REINSTATEMENT**
Students terminated from training may request reinstatement. If approved, they will receive 90% credit for previously paid tuition, applied toward the then-current tuition price, for up to two years after termination.

**TUITION FINANCING**
Financing options may be available for those who qualify. Applicants should not be deterred from applying for acceptance to the School because of a lack of financial resources for tuition and related costs. Financing options are available to credit worthy individuals via financial institutions. The school will work with any student that displays the desire to enter the Heavy Equipment Operating Industry. If the student's personal credit rating is challenging, we urge those students to not give up pursuing their dream. Normally all that has to be done to admit a student is complete a financial circle of interest.

Every student has people in their lives that are rooting for them to do well in life. We simply help finish the circle of interest between the School, the Student and the addition of that interested person that is qualified to serve as a student loan security co-signer. The school will coach, upon request, how to complete the process with their advocate. Providing the student's desire is truly genuine to enter the Heavy Equipment Operating, the process of obtaining a student loan co-signer is probably easier than you think. The School's admissions office will help with the process if requested by the Student.

**National Training, Inc. is not accredited by an accrediting agency recognized by the United States Department of Education. Licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, toll-free telephone number (888) 224-6684. License #335.**

**National Training, Inc. does not participate in any Title IV, Federal Student Financial Aid Programs.**

**VETERANS ADMINISTRATION BENEFITS**
The Heavy Now program is approved for the training of Veterans. For thorough and up-to-date information concerning VA Benefits, please visit www.benefits.va.gov.

**VA PAYMENT COMPLIANCE (effective 8/1/2019)**
In accordance with Title 38 US Code 3679 subsection (e), this school adopts the following additional provisions For any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from the VA.

This school will not:

- Prevent the student's enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Produce the VA Certificate of Eligibility (COE) by the first day of class;
- Provide a written request to be certified;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies

**DELINQUENT TUITION**

When an account becomes delinquent efforts are made to collect by telephone or letter. If we are unsuccessful, these accounts are subject to collections and the Credit Bureau is notified.

**NORMAL TRAINING HOURS OF OPERATION**

Monday through Friday 7:00 AM to 5:30 PM plus the first Saturday 7:00 AM to 5:30 PM

**TRAINING CALENDAR & RESERVATION REQUIREMENTS**

NOTE: TRAINING SCHEDULE SUBJECT TO CHANGE AT THE SCHOOLS DISCRETION.
You may visit the School web site at www.truckschool.com, call the scheduling department at: 800-488-7364 or email admissions@nationaltrainingschools.com.

**STUDENT CONDUCT - RULES AND REGULATIONS**

At the start of the class all students will briefed on rules and regulations **which must be adhered to** at all times while in training, on school grounds, and/or in school equipment while in training. This includes all training locations and lodging vendors. The rules and regulations are:

1. **National Training, Inc. prohibits the student's use of cell phone or similar devices while at any work site, classroom, machine, vehicle, or training area. These devices create an unsafe work environment for everyone.**
2. The School wants to remind each student they are in a professional training environment and are expected to act accordingly at School and in the community. Any student who is consistently uncooperative or insubordinate with the instructors will be advised to change their unprofessional conduct. If the student's conduct does not improve, the student will be dismissed from school and rescheduled for a later training class. The student will be informed at the time of dismissal if the same condition exists when the student returns for the next class, the student will be dismissed permanently.
3. Any student that is obviously under the influence of alcohol and/or drugs will be immediately terminated from the School. The School maintains a zero tolerance.
4. Any student will be immediately expelled from school with no opportunity for reinstatement for any of the following offenses:
    a. Use of alcohol and/or drugs
    b. Having a firearm or any other dangerous device
    c. Gambling Activity
    d. Stealing, vandalism and intentional abuse of fellow student/school personnel/school property/training equipment/lodging facilities. (The proper law enforcement agencies will be notified)
    e. Being arrested and charged at any time, at any place, by the police for the possession, consumption, distribution or in any other way connected with alcohol, drugs, other controlled substances and any criminal charge. If the student is acquitted of all charges, they may apply for reinstatement to the school. If the student is convicted, the student will not be allowed to return to the school.
5. The school reserves the right to withhold any final grade transcript when reports of any damages, vandalism or theft committed at any of the lodging vendors is submitted by the lodging vendor manager to National Training or the law enforcement agencies for prosecution. The student is immediately expected to correct and repair the damages or reimburse the lodging vendor manager for their expenses, prior to issuance of the final grade transcript.
6. The school does not condone the practice of borrowing or lending of money or personal property.
7. The school is not responsible for lost or stolen money or personal property. It is the student's responsibility to safeguard their own property.
8. The school prohibits student fraternization and romantic entanglements with the employees of the school, the GCSINN and guests of GCSINN. In the company's view, this policy eliminates the possibility of conflict of interest, the disruption of business or creation of an unprofessional work environment.

**GRADUATION REQUIREMENTS**

In order to graduate a student must successfully complete the course. A Certificate of Completion (Diploma), a transcript of grades and an entry into NCCER registry will be awarded upon successful completion of the training program. Students must maintain an average grade point average of 70% in order to graduate.

**JOB PLACEMENT ASSISTANCE**

Students attending Resident Training will be given full access to the resources of the Placement Department. It is our objective to aid each student in the employment process by inquiries to prospective employers by telephone, Internet searches and student hometown area news media resources. Each student will be given a listing of those companies receptive. Travel may or will be required for employment.

Each student will be given instruction on proper interviewing techniques and resume writing. After graduation, the Placement Department will contact each student for follow-up and further assistance as needed in the job search process.

Student understands and agrees that he/she will follow all instructions provided by the Placement Department. The School is eager to help those students that are eager to help themselves. Landing that first job may require a number of company contacts and wearing out some shoe leather. Students who do not execute the job assistance strategy and training will find success more difficult to attain. Student must understand travel may or will be required for employment within the Heavy Equipment Operators industry.

**The graduate should remember the final decision on hiring rests with the employer. National Training, Inc. does not imply nor guarantee employment upon successful completion of training. Employers are influenced by such factors as technical skills displayed, class attendance, character and personality traits, a favorable appearance, previous work history and the basic desire to work.**

National Training, Inc.'s Job Placement Assistance is available in future years should the graduate contemplate a change in jobs. However, priority is always given to the most recent graduates. Inquiries received from potential employers concerning our graduates are reported to our Placement Director.

National Training reserves the right to withhold job placement assistance to those students who do not graduate, or to those graduates who are terminated from a job secured through National Training for misconduct, and those graduates who are delinquent in their tuition payment obligations.

**Quick Facts: Construction Equipment Operators**

| | |
|---|---|
| **2024 Median Pay** | $58,320 per year<br>$28.04 per hour |
| **Entry-Level Education** | High School diploma or equivalent |
| **Work Experience in a Related Occupation** | None |
| **On-the-job Training** | Moderate-term on-the-job training |
| **Number of Jobs, 2022** | 539,500 |
| **Job Outlook, 2022-32** | 4% (As fast as average) |
| **Employment Change, 2022-32** | 19,500 |

The median annual wage for construction equipment operators was $58,320 in May 2024. The median wage is the wage at which half the workers in an occupation earned more than that amount and half earned less. The lowest 10 percent earned less than $39,850, and the highest 10 percent earned more than $99,930. The median annual wages for construction equipment operators in May 2024 were as follows:

- $70,510 for pile-driver operators
- $58,710 for operating engineers and other construction equipment operators
- $51,650 for paving, surfacing, and tamping equipment operators

Apprentices receive less pay than fully trained construction equipment operators. They receive pay increases as they learn more skills.

Construction equipment operators may have irregular schedules, such as continuing around the clock or late into the night. Most construction equipment operators work full time, and some work more than 40 hours per week. The work may be seasonal in areas of the country that experience extreme cold.

Bureau of Labor Statistics, U.S. Department of Labor, Occupational Outlook Handbook, Construction Equipment Operators, at https://www.bls.gov/ooh/construction-and-extraction/construction-equipment-operators.htm (visited August 14, 2026).

**TRANSPORTATION**

The School does not provide transportation.

**FOOD AND HOUSING**

Students have the privilege of staying and eating wherever they desire while attending the School. There are motels and restaurants in the Green Cove Springs, Florida area. It is the student's responsibility to secure and pay for their food and housing. The school offers vending services for students. Approximate costs for food could be conservatively figured at about $20.00 per day. National Training students receive special rates from many of the area motels. Students may contact the school or the motel directly for the current rates.

**COUNSELING/STUDENT GRIEVANCE PROCEDURES**

Counseling and guidance of students is part of each instructor's responsibility. However, all instructors, supervisory and administrative staff members are available to assist the student in successful completion of training. Students have the facilities and full support of the Education Services staff to assist with problems which may arise. Students may contact the Education Services Department for clarification and assistance with any difficulties by emailing your questions to: amcloughlin@nationaltrainingschools.com or call toll free at 1-800-488-7364.

Student complaints should relate to items such as administrative issues, financial issues, technical issues, faculty performance, grading, program content, program effectiveness/expectations, library services, and career or placement services.

We encourage students to come to the on-site Training Director in the event of disputes concerning instruction staff, fellow student violation of school rules and laws and relevant personal problems.
The Training Director will treat your report with confidentiality and compassion. Remember, if you are experiencing problems and you do not report them, corrections cannot be made to make your training a more rewarding and fulfilling educational experience.

The National Training's grievance procedure is as follows:

- Within five (5) business days of the alleged action(s), the complaint or concern should be addressed to the instructor or staff member involved.
- If the student feels more action is needed, an appointment may be scheduled for a phone conference with the Education and/or Training Director. The student should request this appointment within five (5) business days of the instructor or staff member's response. The Training Director will schedule the conference within five (5) days of the student's request.
- If the previous steps have not solved the complaint, the student must present in writing, all facts of the grievance to the President at: 5660 County Rd 209 South, Green Cove Springs, FL 32043.
- The student should present the facts within seven (7) business days of the phone conference with the Education and/or Training Director. The President will either address the grievance him/herself or take action to form a grievance committee within five (5) days of the receipt of the facts. The grievance committee, if formed, will be comprised of the appropriate number of individuals from the appropriate areas to ensure a fair and unbiased evaluation.
- After a decision has been rendered by the grievance committee, the student may request that the President review the process and outcomes of the grievance.
- If the student complaint cannot be resolved after exhausting National Training's grievance procedure, the student may file a complaint regarding the unresolved issues to the attention:

**National Training, Inc.**
Attention: Student Services
P.O. Box 1999
Green Cove Springs, FL 32043
(904) 272-4000

**Commission for Independent Education**
325 W Gaines St
Suite 1414
Tallahassee, FL 32399-0400
(850) 245-3200

**STUDENT SERVICES DEPARTMENT**

The Student Services Department is here to help students by offering access to a general information source, financial assistance, and personal advisement by telephone or email, Monday through Friday 9:00 AM to 6:00 PM, Eastern Standard Time.

If students are ever uncertain where or who to ask when they have questions regarding their enrollment, National's Student Services Department is the department which provides the answers. Servicing students and eliminating "hassle" is the department's only priority. If you should need answers call (904) 272-4000 or email Admissions@nationaltrainingschools.com.

**SCHOOL HOLIDAYS**

| | |
|---|---|
| New Year's Day | Memorial Day |
| Independence Day | Labor Day |
| Thanksgiving Day | Christmas Day |

**DRUG PREVENTION PROGRAM**

National Training, Inc. complies with the requirements of the Drug-Free School and Workplace Acts. The school also complies with all substance abuse requirements mandated by the Federal Highway Administration. Heavy Equipment students are not required to submit a drug urinalysis prior to training, however they are subject to random drug testing during training. Additional information concerning drug prevention may be obtained at the school during regular school hours.

**DESCRIPTION OF FACILITIES**

**Administration & Training Complex – Green Cove Springs, Florida**

Administrative & Training Departments are located within 7000 square feet of space. We utilize 7,000 square feet of administrative & classroom space and several other ancillary buildings for maintenance of equipment and storage. The space houses the school management, educational services, student services, curriculum development, job placement departments and shipping and receiving department. Classrooms and the training yard can accommodate the following number of students at one time: Class A 32, Class B 6, Heavy Equipment 16.

Students taking our Heavy Equipment Operator Programs train on various parts of our 350-acre, multi-million dollar, modern training facilities. We believe our training complex is one of the largest and best equipped in the United States.

**TRAINING EQUIPMENT**

National Training, Inc. provides and maintains a quality fleet of heavy equipment and simulators. The School pays particular attention to equipment variety, not only to the name brands, but also in the power trains utilized in our training fleet. We feature engines from 300HP to 450HP. Our fleet is represented by all of the major component manufacturers such as Caterpillar, SANY and John Deere. The heavy equipment fleet is represented by a large section of manufacturers. We currently utilize bulldozers, backhoes, excavators and loaders.

**ADMINISTRATIVE STAFF**

**Larry Lark,** President & CEO
**Lisa Lark,** Director
**Andrew McLoughlin,** Vice President/Director
**Deborah Johnson,** CFO
**Mike Adams,** Training Director

**FACULTY**

**Mike Adams,** Training Director
Lic# 125237 Tester Lic# 2318 NCCER# 14904132
27 years of industry experience
**Tracy Jones,** Heavy Equipment Courses Instructor
NCCER# 29194705
28 years of industry experience, National Training, Inc. Heavy Now Graduate

**Andrew Corrigan,** CDL Instructor
Lic# 125240
8 years of industry experience
**Forrest Land,** CDL Instructor
Lic# 125235
22 years of industry experience
**Royce Sharp,** CDL Instructor
Lic# 125241
24 years of industry experience
**Jeffie Gilbert,** State of FL 3rd Party Tester
Tester Lic# 4235
23 years of industry experience
**John Adams,** CDL Class A & B Instructor
Lic# 125238
24 years of industry experience

National Training, Inc. employs only qualified instructors who have proven experience in the particular field in which they are instructing. The School subscribes to and is in full compliance with Title VI of the Civil Rights Act of 1964.

**OWNERSHIP**

National Training, Inc. is a privately owned coeducational vocational school located in Green Cove Springs, Florida. The School is wholly owned by National Training, Inc., a corporation organized under the laws of the State of Florida. National Training, Inc. is not affiliated with any other organization.

National Training, Inc. Officer/Director Details
Larry Lark: Director, President, CEO
Lisa Lark: Director
Andrew McLoughlin: Director, VP, COO
Deborah Johnson: Director, VP, CFO

I hereby certify that this catalog of National Training, Inc. is true and correct in content and policy.

**Andrew McLoughlin**
Director/Vice President

Before me, Andrew McLoughlin (personally know to me) signed the above acknowledgment this 21st day of Sept 2026 in the County of Clay County in the State of Florida.

, Notary Public

LORA GULLEY
Notary Public - State of Florida
Commission # HH 826581
My Comm. Expires Jul 21, 2030

## Addendum to Catalog

## VA Pending Payment Compliance

Facility Name/Address: National Training, Inc
VA Facility Code: 28143110
Person Completing Addendum: Tal Miller

In accordance with Title 38 US Code § 3679 subsection (e), this school adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33), Veteran Readiness & Employment (Ch. 31) or Survivors' and Dependents' Educational Assistance (DEA) program (CH 35) of title 38 or Montgomery GI Bill® Selected Reserve (MGIB-SR) program (CH1606) of Title 10 benefits, while payment to the institution is pending from VA. This school will not access fees for up to 90 days following certification of veteran beneficiary enrollment to VA:

- ○ Prevent the student's enrollment;
- ○ Assess a late penalty fee to the student;
- ○ Require the student to secure alternative or additional funding;
- ○ Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students will be required to:

Provide the enrolling institution with a copy of his/her VA Certification of Eligibility (COE) - A "certificate of eligibility" can also include a "Statement of Benefits" obtained from the U.S. Department of Veterans Affairs' (VA) website; eBenefits; or an Electronic Authorization from the VR&E.

Additional criteria to qualify for this provision are also required for such students and are listed below (please list actual criteria, OR write, No Other Requirements Other Than COE Submission'):

- ○ Provide a DD214 when available
- ○
- ○
- ○
- ○
- ○

I, __Tal Miller_____ do hereby certify this addendum to be true and correct in content and policy. Our institution will adopt this addendum, effective, __1 Sep 2026___ and will incorporate this policy into the next revision of our catalog.

Signature

8/31/2026
Date

*GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at www.benefits.va.gov/gibill*

Revised-April 2026